



June 19, 2014

## KANSAS BULLETIN NO. KS360-14-9

### SUBJECT: PER—New Performance Management Policy

**Action required by:** July 31, 2014

**Purpose:** To provide information on the new policy and obtain supervisor certification of understanding

**Expiration Date:** September 30, 2015

The Natural Resources Conservation Service (NRCS) performance management policy has been updated. Click here for a link to the policy:

[General Manual, Title 360, Part 409, Performance Management System, Amendment 141, dated May 2014](#)

As a supervisor, understanding and carrying out the required elements of the new performance management policy is essential for achieving a “fully successful” performance rating. A summary of the key changes to the policy has been compiled (Attachment 1). In addition, a manager’s toolkit was created to provide guidance on implementing the new requirements (Attachment 2).

Supervisors will read the policy, the “Summary of Key Changes,” and the “Manager’s Toolkit” and certify completion of this task. The certification (Attachment 3) can be signed electronically. Supervisors will forward the certification to their respective management team (MT) member. The MT member will compile the certifications from the supervisors, as well as their own certificate, and forward them electronically to Shawna Carter by July 31, 2014.

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*(signed) XIOMARA TRYBAN, ACTING FOR*

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Attachments

DIST: A, Supervisors